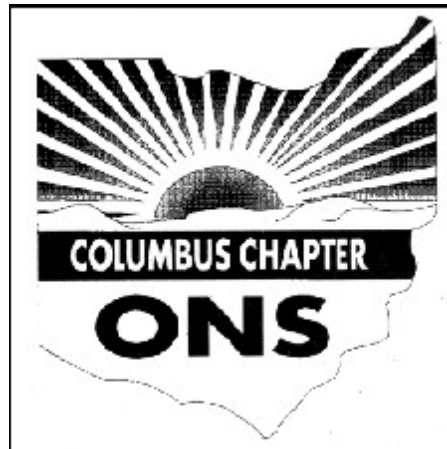


Membership Packet  
and  
Resource Manual  
2017



Columbus Chapter of the Oncology  
Nursing Society  
Chapter #149  
*2011 Chapter of Excellence*  
Chartered 1985



**Mission:** The mission of the Oncology Nursing Society is to advance excellence in oncology nursing and quality cancer care

**Vision:** The vision of the Oncology Nursing Society is to lead the transformation of cancer care

**Core Values:** Innovation, Excellence and Advocacy

**Innovation**

ONS and its members face every endeavor with knowledge and learning. We strive to apply our broad perspectives consistently while leading the transformation of cancer care.

**Excellence**

We strive to foster excellence in oncology nursing and quality patient care. We are committed to nothing less than excellence in our organization and the care of patients.

**Advocacy**

We, as an organization and as individuals, advocate on behalf of people with cancer to ensure their quality of life and access to exemplary care throughout the continuum of life. We advocate on behalf of patients and the profession to ensure respect and recognition, access to education, safe working environments, and fair reimbursement. We also serve as advocates for public health policy.

## **CURRENT ACTIVITIES**

### **Virtual Community:**

CCONS has a virtual community, which is your source for all information. This site includes goals, meeting information, announcements and meeting minutes. To access this site go to: <http://columbus.vc.ons.org>.

### **Spring Conference:**

CCONS provides a 1.5 day workshop to meet the current educational needs of Oncology nurses and health care providers statewide. Annually, Spring Conference schedules nationally known speakers and clinical leaders, presenting on a variety of topics. The 2016 Spring Conference is scheduled on Thursday March 31<sup>st</sup> (half day) and Friday, April 1 (all day) at Quest Conference Center.

### **Community Outreach:**

CCONS is very active in reaching out to the community to assist/participate in education or charitable issues while increasing the visibility of oncology nurses in the community. Annual activities include family sponsorship at Christmas and donation of food/gas cards to families of the Columbus Cancer Clinic. Other projects include a biannual cultural competence program, annual breast cancer fashion show and annual August and December volunteer activities at Faith Mission.

### **Scholarships & Awards**

Several scholarships are offered by ONS and CCONS each year to help enhance the education of the membership. An example of those offered by ONS to chapter members include, the Pearl Moore Making a Difference and Excellence Awards. Examples of CCONS Awards include the Mentorship Award, President's Award, and continuing education scholarships.

## 2017 CCONS Board of Directors & Committee Chairs

### **President**

Lisa Francisco MS, RN, OCN  
Phone: 937-243-7142  
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[lisafrancisco@ymail.com](mailto:lisafrancisco@ymail.com)

### **President Elect**

Erin Ferlet, MS, RN, OCN  
Phone: 614-905-8042  
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### **Past President**

### **Secretary**

Gretchen Gunderson MS, RN, OCN  
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### **Community Outreach Chairs**

Diana McMahan MSN, OCN  
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Amy Tootle BSN, OCN  
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[amytootle@yahoo.com](mailto:amytootle@yahoo.com)

### **Director at Large**

Sarah Kincaid MSN, FNP-BC, CNL  
Phone: 937-657-9775  
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### **Director At Large**

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### **Treasurer**

Amanda Spitler BSN, RN, OCN  
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### **Historian**

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### **Legislation**

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### **Membership**

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### **Nominating**

Bertie Ford RN, MS  
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### **Program**

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[grhodes4@columbus.rr.com](mailto:grhodes4@columbus.rr.com)

Sonia Alcott BSN, RN  
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Oncology Nurse Navigator  
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[morrssy@gmail.com](mailto:morrssy@gmail.com)

### **Scholarships/Awards**

Colleen O'Leary MSN, RN, AOCNS  
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### **Spring Conference**

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CCRC  
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Lisa Masten, RN, OCN  
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Sheila Phillips  
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[Phillips.sheila@gene.com](mailto:Phillips.sheila@gene.com)

### **Student SIG**

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### **VC Administrator**

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[cconswebmaster@gmail.com](mailto:cconswebmaster@gmail.com)

### **Vendor Liaison**

Julie Roth MSN, RN, OCN  
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Employer: Amgen  
[Juls\\_53\\_ro@yahoo.com](mailto:Juls_53_ro@yahoo.com)

### **Board Interns**

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Amber Kurzen BSN, RN, OCN  
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[Amberkurzen1@yahoo.com](mailto:Amberkurzen1@yahoo.com)

### **Sunshine Fund**

Teresa Roblee RN  
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# 2017 CCONS Committees/Activities

## **President (Lisa Francisco): 2 years (2016 & 2017)**

Coordinates the development of chapter goals and objectives, facilitates strategic plans, and facilitates review, development and compliance with policies and procedures. Monitors budget to maintain a viable chapter. The president also coordinates the completion and submission of the Annual Report to national, assures that records of the chapter are maintained per national standards, and represents the chapter at meetings of local or national membership. The president also mentors and prepares the President-Elect for transition to this role

## **President-Elect: Erin Ferlet 1 year (2017)**

Becomes familiar with the duties of president. Succeeds the President at the completion of the President's term or the resignation of the President. Performs presidential duties in the absence of the president. Consults with the President throughout his/her term of office and to provide for continuity of leadership and smooth transition of chapter leadership.

## **Secretary (Gretchen Gunderson) 2 years (2016 & 2017)**

Provides continuity of chapter proceedings through record keeping of all official activities for the chapter. Maintains all official records of the chapter and provides the Board of Directors, committee chairpersons and chapter members with minutes of meetings as appropriate in a timely manner.

## **Treasurer (Amanda Spitler) 2 years: (2017&2018)**

Supervises the financial transactions of the chapter, and oversees the budget process. Maintains all financial records of the chapter. Receives annual dues from ONS National, educational program fees, vendor exhibit fees and reports the number of respondents to the program chairperson. Prepares a treasurer's report to be presented at each business meeting and prepares the quarterly and annual financial reports to be submitted to the national office.

## **Directors-at-Large: Lynne Brophy (2017-2018) and Sarah Kincaid (2017-2018)**

Serves on committees of interest, will oversee chapter celebrations, plans/implements the December mentorship meeting and solicits nominations for the President's Award (in the year there is no president-elect) and coordinates selection of the honoree with the assistance of CCONS Chapter members. Fills temporary, unanticipated Board members roles/responsibilities at a Chapter and/or Board meeting (e.g., takes minutes for secretary or runs the meeting in the absence of the President-Elect. Serves as coordinator for annual member recognition program. Serves as fundraising coordinator to plan and coordinate future projects involving the membership in these activities.

## **Program Committee (Sonia Alcott, Gail Rhodes-CE)**

Plans and coordinates the monthly continuing education programs for the chapter. Uses the needs assessment data to identify topics, speakers, and sponsors. The monthly committee activities include applying for continuing education approval, managing the registration process, working with the sponsors to plan dinners, reviewing evaluation forms and submitting reports to national.

**Membership Committee (Beth Stevens)**

Promote initial and renewal of membership. Updates annual membership packet. Duties include assisting in communication regarding membership.

**Nomination (Past President: Bertie Ford)**

Conducts annual chapter election by email/mail. Responsibilities include recruitment of candidates, assuring letters of recommendation are distributed and received, and candidates meet the established criteria for chapter officers as stated in policies and procedures.

**Community Outreach (Diana McMahon and Amy Tootle)**

Reaches out to the community to assist/participate in education or charitable issues while increasing the visibility of oncology nurses in the community. Annual activities include family sponsorship at Christmas and donation of food/gas cards to families of the Columbus Cancer Clinic. Current projects are cultural competence program, breast cancer fashion show and initiatives with Faith Mission.

**Historian/Archives (Sandy Black)**

Compiles and stores historical information related to our local chapter and ONS. Organizes the information in scrapbooks and electronic media to preserve data/memories.

**Scholarships/Awards (Colleen O'Leary)**

Responsible for communicating criteria for awards and scholarships offered by ONS to chapter members such as the Pearl Moore Making a Difference Award, Excellence Award, CCONS scholarships, Mentorship Award, President's Award, and continuing education awards. Responsibilities include announcements of deadlines and review of applications for awards and scholarships.

**Legislative Advocacy (Stephanie Daniel)**

Works to help ensure patient access to quality, comprehensive cancer care by maintaining communicative network with national, state, and local officials/organizations to advocate for issues of concern within the cancer care community. Stays abreast of legislative issues related to the cancer care experience and legislative issues impacting our profession. Informs the chapter membership of Action Alerts from National ONS and national and local issues of concerns through reports to the general membership meetings and the newsletter.

**Virtual Community (Gail Rhodes)**

Maintains and updates virtual community.

**Vendor Liaison (Julie Roth)**

Maintain a list of vendor/corporate sponsor's names, phone numbers, and addresses. Initiate vendor/corporate sponsor contact by phone, email, fax, or letter for the Spring Conference, Fall Product Fair, monthly meetings, newsletter, scholarship funds, etc. Write and mail thank you letters for vendor/corporate sponsor support. Maintain a list of vendor/corporate sponsors who have sponsored CCONS activities and send out the vendor program flyers through the VC.

**Outreach Ohio Liaison (Bertie Ford):**

Attends Outreach Ohio meetings. Reports to Outreach Ohio on current CCONS chapter activities. In addition reports to membership on activities of other ONS chapters in Ohio.

**Spring Conference Chairs (Ilene Comeras Lattimer, Lisa Masten and Sheila Phillips):**

Provide a 1.5 day workshop to meet the current educational needs of the CCONS membership. Provides high quality, timely, stimulating and creative educational sessions intended for oncology nurses or medical/surgical nurses who care for oncology patients.

**Oncology Nursing Student Interest Group (ONSIG) (Diana McMahon)**

Provides support, resources, education, and meaningful social activities that promote professional development of students who are interested in the area of oncology of nursing. Students who have at least taken their sophomore Nursing Fundamentals course work are invited to join the organization. Junior and Senior level students are encouraged to serve in the Executive Committee.

**Board Interns 1 Year (Amber Kurzen and Anna Johnson)**

Interns observe and participate as a member of the CCONS Board during Internship. They also assist with at least one committee during internship and work with a board member as a mentee to gain insight into CCONS leadership.





## **CCONS 2017 Meeting/Program Schedule**

For Questions contact Sonia at 614-477-6077

Please note: RSVP online in the virtual community. All chapter meetings are held the second Thursday of the month, unless otherwise noted.

### **\*CCONS Meeting Schedule (Unless otherwise noted)**

5:30pm Registration/Networking/Dinner

6:00 pm Business Meeting

6:30 pm Educational Presentation

**January 12- The Art and Science of Resiliency**  
The Bing Cancer Center, Diana McMahon

**February 9- Incorporating Physical Activity into Cancer Care**  
Carina Siracusa, PT, DPT, WCS  
The Bing Cancer Center, Conference Room A&B

**March 9 - Fighting Colorectal Cancer**  
Dr. Sameh Mikhail  
Zangmeister Center

**April 13- Palliative Care**  
Dr. Britni Lookabaugh & Jessica Geiger-Hayes, PharmD, BCPS, CPE  
St Ann's Hospital

**May 11- Membership Recognition Celebration**

**September 6 - New Drug Update – **Note Date Change: On 1<sup>st</sup> WEDNESDAY****  
Quest Center, Polaris

**October 12- To Be Determined**

**November, 9 – Lateral Violence**  
Cora Arledge, BSE, BSN, RN  
Location: To Be Determined

# CCONS Awards and Scholarships

Note to CCONS Membership regarding 2017 Awards and Scholarships:

1. Please see CCONS virtual community page at [www.columbus.vc.ons.org](http://www.columbus.vc.ons.org) for all applications and deadlines.
2. Awards and Scholarships include:

## Awards:

Presidents Award  
Mentorship Award  
Rookie of the Year

## Scholarships:

ONS Congress  
Academic Scholarships-From Bachelors to Doctorate Programs  
Professional Development Fund  
ONS Regional Conferences  
Advanced Practice Nursing Conference  
Student Nurse Spring Conference Scholarship

## National Grant:

Elizabeth Olson Award

Note to CCONS Membership regarding 2017 Scholarship Funds:

1. **Degree Granting Programs** are defined as those in which “degrees” are granted after completion of program. Include undergraduate programs and graduate programs.
2. **Professional Development Fund** is defined as those in which funds are used to “improve” one regarding their professional role in nursing. Includes, but is not limited to, utilization of money for books to enhance learning and continuing education programs (CE granting).
3. **ONS Regional Conference** are those conferences offered by National ONS which will be defined by National as Regional Conference ( or terminology to that effect) Please refer to ONS website for conference dates and more information.
4. **Advance Practice Nursing Conference** are those which are stated as conferences for Advance Nursing Practice.
5. Except in the case of **ONS National Conferences**, once approval of application by the CCONS Scholarship Committee, monies will be distributed after submission of appropriate forms to the CCONS Treasurer.
6. **Individuals are eligible for one Scholarship Program per year.**
7. **All applications are due on the due date by 5:00 PM**